

BERKLEY HISTORICAL COMMITTEE MEETING MINUTES

Tuesday, Oct. 3, 2023

Present: S. Richardson (Chairperson), J. Tong (Vice-Chairperson), D. Carlson (Secretary), M.C. Mueller, D. Callihan, S. Hansen, K. Grimm, C. Black, J. Harlan (membership pending)

Absent: K. Schmeling, R. Patterson, S. Patterson, W. Mathis (Treasurer/non-voting), G. Rubright, K. Scharra-Eraqi, D. Bennoune, City Council Liaison S. Baker

1. The meeting was called to order by S. Richardson at 7:05 pm. S. Richardson called for additions to the agenda. None were put forth. S. Hansen made a motion to approve the meeting's agenda. D. Callihan seconded the motion. The motion passed unanimously without discussion. No citizen comments were made.
2. No City Council Liaison Report was given on account of S. Baker's absence.
3. S. Richardson called for possible corrections to the minutes for the September 5th, 2023 meeting of the Committee. D. Carlson noted a \$5 discrepancy in the Committee's account balance that will be corrected. D. Callihan pointed out an error in bullet point 5d and noted that the classes of both 1958 and 1959 will be visiting the Museum on September 9th. D. Carlson stated his intention to make the correction. S. Hansen made a motion to approve the minutes of the September 25th, 2023 meeting of the Berkley Historical Committee as amended. C. Black seconded the motion. The motion passed unanimously without further discussion.
4. **Treasurer's Report:** S. Hansen reported, in place of Treasurer W. Mathis, a prior balance of \$13,169.09. Expenditures and income are enumerated below:

a. Expenditures:	<u>Hunt Signs.....</u>	<u>\$480.00</u>
	TOTAL	\$480.00
b. Income:	Berkley Library Sales.....	\$45.00
	<u>Miscellaneous sales.....</u>	<u>\$3.00</u>
	TOTAL	\$48.00

\$12,737.09 was reported as the month ending balance.

5. Curator's Report: J. Tong reported on just a few matters.

- a. The idea of undertaking Committee projects to have State of Michigan Historical Markers produced for both the Berkley Theater and the Hamlet Harris farmhouse were presented and tabled for discussion at a future meeting.
- b. A marriage took place at the Berkley museum in the month of September; a Museum first.
- c. The Committee's Berkley Days payout is still being evaluated in light of likely additional security expenses to be incurred for next year's event.

6. Village Hall Historical Marker Unveiling/Time Capsule Event: The line-up of speakers at the unveiling is still in question as no replies have yet been received from State Representatives Weiss and Price. D. Carlson also reported no reply from the State regarding a State of Michigan Historical Commissioner attending and stated his intention to email his contact again.

The use of a city-owned public address system was also discussed. J. Tong reported that the city's public TV crew will record the event and post it on both Berkley TV and YouTube.

J. Tong reported the time capsule as ready for the upcoming dedication event. The capsule will be engraved on October 4th. S. Hansen recommended a face mask be added to the items inserted. D. Carlson stated his intention to provide a flash drive of historic images within the week. J. Tong and S. Hansen will purchase 60 cupcakes for the event on behalf of the Committee.

D. Carlson and D. Callihan reported progress on their plan to distribute a free magnet at the event. D. Callihan made a motion to expend up to \$100 of Committee funds for the purchase of magnets to be distributed at the Historical Marker unveiling and at the Museum. S. Hansen seconded the motion. The motion passed unanimously without further discussion.

7. **Pattengill School Historical Marker:** D. Callihan reported that the marker's invoice has now been paid and that a Spring unveiling/dedication date is still anticipated.
8. **"Berkley Home" plaques:** J. Tong reported that the second batch of fourteen or so has been ordered and delivery is expected soon.
9. **Roseland Park Cemetery Tour:** Tabled until Spring 2024.
10. **Smocks/Uniforms/Museum Patch:** Tabled for further discussion at the next meeting.
11. **Berkley Kit Home Tour:** J. Tong reported a total of 148 tickets sold and that the event was a huge success. A final meeting of tour organizers will take place on October 9th. A mass 'thank you' email will be sent out to both attendees and participating homeowners in the coming weeks. D. Carlson suggested that 'Berkley Kit Homes' also be considered among the Committee's proposed State of Michigan Historical Marker project subjects of the coming years. S. Hansen, J. Tong and other Committee members suggested the "Kit Home Tour" theme be slightly expanded in future years to include historic non-kit homes. Several examples were cited.
12. **Redford Theater/Berkley Theater Tribute Event:** Due to illness, J. Tong spoke at the event in place of S. Richardson. The event was well attended and the Committee was well represented with J. Tong, S. Hansen, G. Rubright, D. Callihan, M.C. Mueller and D. Bennoune counted among the attendees.
13. **Gifts to the Museum:** J. Tong reported one recent gift to the Museum on behalf of Jeff Richards: a black & white photo of Cotter's Tavern with the staff out front, c.1940. D. Carlson stated his intention to send a "thank you" letter to the donor. J. Tong made a motion to officially accept the donation. K. Grimm seconded the motion. The motion passed unanimously without further discussion.
14. The date of the next Committee meeting was announced: Tuesday, November 14th. The Museum shift sign-up calendar was passed around.

- 15. Good & Welfare:** J.Tong noted D. Carlson's upcoming lecture on the history of the Berkley Village Hall & Fire-Police Station to be given at the Berkley Public Library at 6:30pm on the evening of Wednesday, October 11th.
- 16.** S. Hansen made a motion to adjourn the meeting at approximately 8:15 pm. M.C. Mueller seconded the motion. The motion passed unanimously without discussion.